



# WORLD RESOURCES INSTITUTE

**The World Resources Institute (WRI)** is an environmental think tank that goes beyond research to find practical ways to protect the planet and improve people's lives. WRI focuses its work on four basic goals:

- *People & Ecosystems.* Reverse rapid degradation of ecosystems and assure their capacity to provide humans with needed goods and services.
- *Climate, Energy & Transport.* Protect the global climate system from further harm and help humanity adapt to a changing climate.
- *Markets & Enterprise.* Harness markets and enterprise to expand economic opportunity while safeguarding the environment.
- *Governance.* Empower people and support institutions to foster environmentally sound and socially equitable decision-making.

**Research Assistant  
EMBARQ China Program  
WRI CHINA OFFICE**

## **Position Summary**

The World Resources Institute (WRI), an environmental think tank promoting practical ways to protect the earth and improve people's lives, seeks a Research Assistant for the transport sector under WRI's Sustainable and Livable Cities Initiative.

EMBARQ, The WRI Center for Sustainable Transport, is seeking a Research Assistant to work in urban and regional development, transportation, and environmental projects in WRI's China office. Established in May 2002, EMBARQ acts as a catalyst for socially, financially, and environmentally sound solutions to the problems of urban transport. EMBARQ focuses on cities in developing countries where air pollution, traffic congestion, and lack of access to clean and convenient transport are most acute and the poor bear the brunt of the problem. EMBARQ's strategy is to foster viable government-business-civil society partnerships whose members are committed to finding solutions to the transportation-related problems facing the cities in which they operate. EMBARQ has already established local centers for sustainable transport in cities in Mexico, Brazil, Peru, Turkey, India, and China.

For more information about EMBARQ, please visit: <http://embarq.wri.org>.

## **Responsibilities:**

Working with team members and external partners, the successful candidate will:

- Conduct research and analysis on sustainable transportation policies, technical solutions, and on-the-ground projects.

- Review international experiences in sustainable transportation options and analyze their applicability to Chinese cities
- Support to develop practical tools, policies, and guidelines on sustainable transportation for municipal governments
- Help organize external events, workshops, conferences, travel arrangements, and other project dissemination activities. Schedule and set up internal meetings and take/circulate meeting notes and track follow-up as necessary.
- Assist in some project and grant management work as needed
- Assist to produce, proofread, and edit research reports, press releases, blogs, and papers in both English and Chinese.
- Support other activities as needed

***Qualifications:***

- Bachelor or Master degree (preferably in transportation planning/policy/engineering, urban planning/studies, or related fields) with an excellent academic record.
- 1-2 years work experience in urban transportation field, experience in transportation planning\urban planning would be a plus.
- Excellent in oral and written Chinese and English, and outstanding communication skills.
- Excellent research, analytical, writing, and presentation skills, preferably with publication experience.
- Ability to work well in a team, juggle multiple priorities, take initiative, and deliver under tight deadlines.
- Willingness to travel and to concentrate on field work as needed.

**Position Reports to:** EMBARQ China Director

**Location:** Beijing, China

**Compensation:** Salary is commensurate with academic and professional qualifications and experience.

**Start Date:** As soon as possible

**Application Closing Date:** February 28, 2014

**To Apply:** Qualified applicants should email a cover letter and curriculum vitae or resume to <http://www.wri.org/jobs>.

*The World Resources Institute is an Equal Opportunity Employer. It is WRI's policy to recruit, hire, and provide opportunities for advancement in all job classifications without regard to race, color, religion, gender, national origin, age, citizenship, marital status, sexual orientation, parental status, or disability.*